

Checklist — Government Secondary / Senior Secondary School

Under NEP 2020, these schools operate under the Secondary Stage (Grades 9–12) of the 5+3+3+4 curricular structure, emphasizing holistic development, vocational exposure, and 21st-century skills.

Pre-Visit Section

2A Institution-specific particulars [PRE]

- U-DISE+ code — text
- Stream(s) offered (multi-select): Science / Commerce / Arts-Humanities / Vocational [type: select_multiple]
- Composite or stand-alone (from public listing): High School (Class 9–10) / Senior Secondary (11–12) / Composite (1–12) / Other
- Hub school under Samagra Shiksha hub-and-spoke vocational model? — Y/N (informational, from district-level public listing)

2B Public displays expected at this institution [PRE — informational]

- SMC / SMDC members list
- Anti-ragging notice
- POSH notice
- Scholarship notice (NSP deadlines, eligible schemes including CWSN stipend & transport)
- School Development Plan (SDP) summary or reference
- Free textbook / uniform distribution register (in office)
- Vocational trades offered (if hub school)

2C Pre-loaded scheme list [PRE — informational, no Kobo field]

- National Means-cum-Merit Scholarship (NMMS)
 - Pre-Matric / Post-Matric Scholarships (SC / ST / OBC / Minority)
 - CWSN Stipend & Transport
 - Beti Bachao Beti Padhao
 - Samagra Shiksha grants (school grant, library grant, sports grant)
 - Free Textbook & Uniform scheme
 - DIKSHA platform
 - Hub-and-spoke vocational education (Samagra Shiksha)
-

Section 1 — On-arrival logging

Standard (TEMPLATE.md §1.1, §1.2). No institution-specific overrides.

Section 2 — Observation: Infrastructure

2.2 Institution-specific facilities [OBS]

- Classrooms for each section? — Y/N
- Student-teacher ratio observable from attendance today (number of students divided by number of teachers) — [type: decimal]
- Physics lab present? — Y/N [photo]
- Chemistry lab present? — Y/N [photo]
- Biology lab present? — Y/N [photo]
- ICT lab / smart classroom with at least 10 internet-connected computers (DIKSHA access)? — Y/N [photo]
- Number of working internet-connected computers in the ICT lab — integer
- Library present? — Y/N [photo]
- Boys' toilet block functional? — Y/N
- Girls' toilet block functional? — Y/N
- Safe drinking water? — Y/N
- Electricity working during visit? — Y/N
- Boundary wall intact on all sides? — Y/N
- Playground present? — Y/N
- Vocational workshop / hub-and-spoke facility (if applicable)? — Y/N [photo]

2.3 Observable today (school-day signals) [OBS]

- Are classes running on schedule during visit? — Y/N
- Number of subject teachers visibly present in classrooms during visit — integer

Section 3 — Observation: Documents displayed

3.2 Institution-specific displays [DOC]

- Scholarship notice (NSP deadlines, eligible schemes including CWSN stipend & transport) displayed? — Y/N [photo]
- SMC / SMDC members list displayed? — Y/N [photo]
- Date of last SMC / SMDC meeting visible on the displayed board? — date [not_known_allowed]
- School Development Plan (SDP) summary or reference displayed? — Y/N [photo]
- Free textbook and uniform distribution register visible? — Y/N [photo]
- 80-hour OJT / internship completion board (cohort-wise visible figures) displayed? — Y/N [photo]

(Anti-ragging notice is captured in shared §3.1 with the [only: educational] gate. POSH notice is in shared §3.1 and applies universally with a hint that POSH Act, 2013 thresholds at >10 employees. Citizen's Charter is gated to govt and so does not appear on this educational form.)

Section 4 — Interview: Admin

4.1 Identification — institution-specific dropdowns

- Designation of person met (dropdown): Principal / Headmaster / Vice-Principal / Senior Teacher / INO / Vocational Trainer / BRP/CRP / Other
- Reporting line (dropdown): DEO/DIOS / BEO / State Directorate / Other

4.5 Institution-specific quantitative items [ADMIN]

- Number of students enrolled — integer
- Number of permanent teachers sanctioned — integer
- Number of permanent teachers filled — integer
- Number of guest / contract teachers — integer
- Scholarship applications forwarded in current cycle — integer
- Has the school received Samagra Shiksha grants this FY? — Y/N
- Has the INO performed L1 scholarship verification this cycle? — Y/N
- Are BRPs / CRPs providing academic support? — Y/N + short text
- Vocational Trainer appointed? — Y/N
- Are vocational trades offered under Samagra Shiksha (hub-and-spoke model)? — Y/N + which (multi-select)
- Employability-Skills module delivered? — Y/N
- Is Beti Bachao Beti Padhao activity conducted this year? — Y/N + short text on what
- DIKSHA / smart classroom usage and competency-based assessment in practice? — Y/N + short text
- Transport / escort facility provided to eligible students (remote areas / >5 km)? — Y/N + short text

(Date of last SMC / SMDC meeting moved to §3.2 because it is typically displayed on the notice board. If not displayed, the [DOC] field stays unanswered and the gap itself is the data point — admin is not separately asked.)

Section 5 — Interview: Beneficiary

5.1 Beneficiary type — institution-specific dropdown

- Beneficiary type: Current student (Class 9–10) / Current student (Class 11–12) / Recently-passed alumnus / Other
- **Target:** interview 3 students, of whom at least 2 should be female (instructional only, not enforced).

5.5 Institution-specific beneficiary items [USER]

- Have you ever applied for a scholarship through this school? — Y/N + if Yes, was it processed? (include CWSN stipend awareness)
- Do you have access to a computer / DIKSHA in the ICT lab at least once a week? — Y/N
- If a vocational trade is offered: have you enrolled? — Y/N + which trade?
- Have you participated in 80-hour OJT / internship? — Y/N + details

- Did you receive free textbooks? — Y/N
 - Did you receive a free uniform? — Y/N
 - Did you receive transport support? — Y/N
 - Are your parents aware of SMC / SMDC and how to raise issues in meetings? — Y/N
-

Section 6 — Closing

Standard (TEMPLATE.md §6). No institution-specific overrides.